State of Nevada
CORE.NV Project Weekly Status Report

Week Ending: November 08, 2024
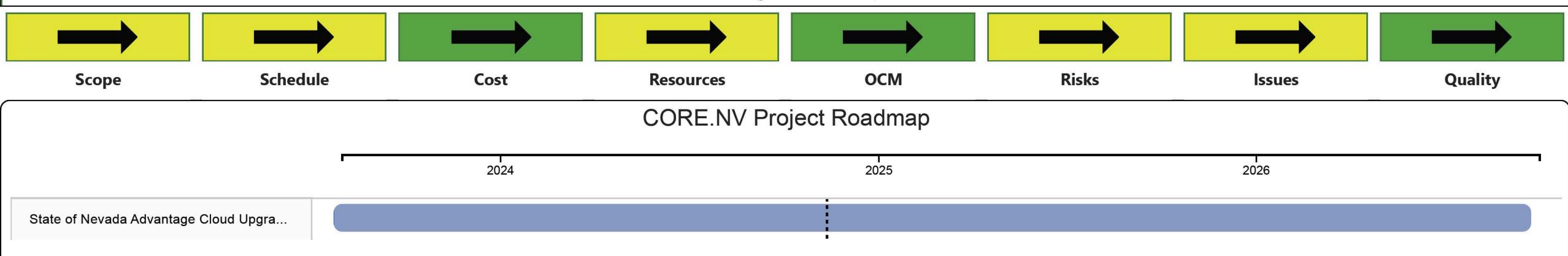
CORE.NV

Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

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Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
→	→	→	→	→	→	→	→

CORE.NV Project Roadmap

	2024	2025	2026
State of Nevada Advantage Cloud Upgra...			

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.40	P1A Performance Test Execution Month 1 Complete_	11/07/24	11/07/24	0%
1.1.42	P1A Performance Test Execution Month 2 Complete_	11/07/24	11/07/24	0%
1.1.47	P1A UAT Support Month 1 Complete_	11/07/24	11/07/24	0%
1.1.48	P1A Readiness Assessment Checklist Complete_	11/07/24	11/07/24	0%

Project Status Review

While many of the workstream teams have completed their Phase 1A work and moved on to their Phase 1B tasks, such as conducting meetings for the gathering of July 2025 go-live requirements, many of the teams are actively engaged in supporting Phase 1A script writing for test cases of the system for the EUAT work. In addition, the Tech team has been extremely busy documenting and developing the outstanding interfaces necessary for Phase 1A and the remaining data warehouse work. With the many holidays coming up, a decision was made to keep the developers working rather than having them participate in the upcoming PI6 Planning sessions.

FIN

Continued to write scripts for vendor services Beta testers

Continued collaboration with NDOT Tiger Team

Tested Nightly Cycles this week, with more being added

Alpha testing with security roles went well

Determination from PO templates not being restricted

Finished up conversion of non-executive budget list

Watch List Items:
Continued discussion on Agreements 11/6/24 resuming

Finalize plan for July 2025 Phase1B Financial Go Live

CORE.NV to NDOT outbound interface development.

HRM Status Review

HRM

Assisted FIN with ALPHA testing and script correction.

Compiling Payroll Reports for DHRM to ensure accuracy and examples.

Reviewed UPDOCs process.

Continuing Workshop Prep.

SH3 is refreshed and ready for SIT testing again

Began initial planning discussions for NeoGov implementation timelines

Watchlist Items:
Awaiting CR for NEOGOV as recruiting/LMS solution.

As we get into testing with converted data, we are raising issues and requiring more collaboration with the State to make sure we get data configured correctly. At this point we are resolving these quickly but will monitor closely if we find this may have impact on schedule.

Parallel Payroll delay due to environment availability, may be able to mitigate this by bringing SH5 online earlier than originally planned.

TECH Status Review

TECH

Infrastructure: Continuing to build & test User Names & SSH keys for remaining agencies (about 50% of agencies are confirmed)

Interfaces: ITF005 is a larger effort than originally communicated (13 story points); NDOT: 3 Temp outbound interfaces ready to develop. ITF245 discovered as a need for P1A by Data Warehouse (DW) team, OPM will build; Working with CGI on Nightly Cycles for Interface Automated testing.

Reports: 19 reports remaining to configure for Jan 1, 2025 - all OCIO licensing & access to snowflake environment and Power BI has been granted; the last data update to Snowflake was made 11/8/24 and there are still a few tables missing - CGI is investigating; Hoping to assign reports to OCIO developers next week.

Conversion: Continued support of CGI by providing exports as needed.

DW: DW/ DAWN work slowing to help with NDOT Outbound interfaces; HRDW & FDOT work scheduled for P1B.

OCM

Accomplishments:
1. Finalizing the OCM and Training portion of the Go/No-Go Readiness Checklist with the entire OCM/Training project team.
2. Planning for Nov. 2024 Change Agent Network (CAN) Session (last session of the year) . The content will focus on pre and post Go-Live readiness activities that end-users will need to know about before/after Jan 1st, 2025.
3. Finalizing Change Readiness/Impact Survey to Middle Management Stakeholder group, pushing next week.
4. Monthly Maintenance of Stakeholder Groups/Lists – Analyzing this week
5. Metric analysis for October 2024 – Analyzed and presented this week – DONE!

Communications
1. Update CORE.NV SP Site – updating SP site in Nov based on 6-month review output to make more user-friendly.
2. Develop CAN Slide Deck – finalizing next week
3. Scope planning for Dec. 2024 Leadership Stakeholder Session and Statewide/Leadership held.
4. Continued to support EUT Team with comms and training analysis, this week we developed the Practice Lab Reg comm and pushed. Analyzing EUT attended and future regs against the current Adv 2.1 User list to determine gaps.
5. As a result of the Stakeholder Leadership and FIN End-User Change Readiness and Change Impact Surveys, a Get Ready for One Nevada Marketing Campaign has been developed to increase adoption – Finalizing currently, launching first phase next week, last phase to be pushed before the Thanksgiving Holiday. Products include Poster, Benefits Guide, Two-Pager Change Impact (high-level changes only) and Commercial
6. Pushed raw survey data to the FIN team on state agency contacts for Grants.
7. Developed survey for Beta UAT testers – pushing on their last day next Tuesday.

Upcoming Next Week:
Pushing first phase of Get Ready for One Nevada next week
Pushing calendar invite to Dev 11th, 2024
Stakeholder Leadership Q4 session

Training Status Review

Training

Accomplished:
1. End of Training Week 6: 41 courses completed
2. As of 11/5/24: 92% attendance rate
3. 742 registered seats; 684 attendees
4. OCIO/SCO Help Desk CORE.NV Training
5. Recordings delivered to SCO: GA, AP, AR, FA, Procurement, PV, Budget Query

Ongoing:
1. Monitoring end-user training registration, equipment, training materials, and resources
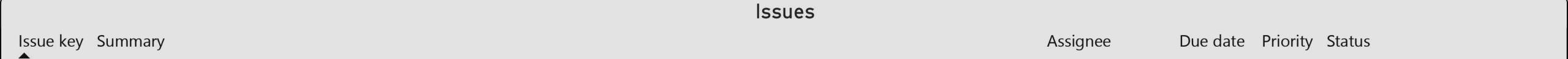2. Targeted ILT End-User Registration Communication Strategy in place

Watch List:
1. ADV 2.1 to CORE.NV log-in process
2. GFO training schedule in process (JAN 2025)
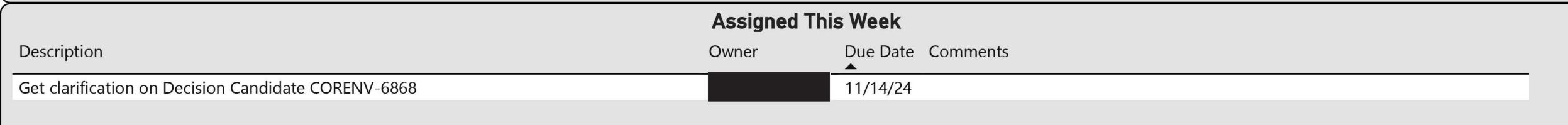3. HRM content discussions
4. HRM end-user analysis

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	██████		P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	██████		P3 - Low	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	██████		P2 - Medium	Open - In Progress
CORENV-6010	Parallel Payroll being pushed out to mid December	██████		P1 - High	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	██████		P2 - Medium	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Closed This Week

Description	Owner	Due Date	Comments
Get Governance approval to close Risk3502	██	10/31/24	Raising the question during PM Governance Thursday 10/31/24
Assigning Risk6010 to ██. CGI is standing up SH5 to support Parallel Payroll Processing	██	11/06/24	Adjustment of assign during PM Goverance Thursday 10/31/24

Open But Due

Description	Owner	Due Date	Comments
Connect with ██ regarding Batch Cycle in Non-Prod tasks (review for downstream impacts)	██	10/30/24	
Meet with ██ to review OPM Tech Jira Backlog to ensure progress will be tracked.	██	08/21/24	I followed up in the SoS meeting with ██ on the OPM Tech JIRA backlog to ensure we're on track for Phase 1-A and 1-B. ██ confirmed that all known work for Phase 1-A is in the backlog and they're currently working to capture Phase 1-B items.
Draft CR for Debt Collection Module	██	11/01/24	CGI Demoed the Module for OPM and stakeholders week of 9/23. CGI team is following up on pricing. Shifted due date to 10/18. 10/29/24 - Estimates in progress. Targeting week of 11/4 or 11/11.
Test Biweekly Team Leads Deck link before next session	██	07/18/24	
Review updating CORENV-3209	██	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	██	06/14/24	Include ██ as Optional

Assigned This Week

Description	Owner	Due Date	Comments
Get clarification on Decision Candidate CORENV-6868	██	11/14/24	

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-6317	DECISION: Need CGI Conversion to update their Vendor conversion coding and reload all previously converted employees		Cancelled	Won't Do	P2 - Medium	
CORENV-6364	DECISION: Supreme Court would like to log in to ADV 4.x without SSO		In Review		P1 - High	
CORENV-6442	DECISION: Need a formal decision to confirm OCIO request regarding SMTP		Cancelled	Won't Do	P2 - Medium	
CORENV-6868	DECISION: Open Requisition Transactions will not be converted and entered manually Post Go live		Open		P2 - Medium	

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.